

## **Release Notes**

Build: 18.07.03

Colleague Software Ltd

Date Created: 07/08/18

## Colleague

### Colleague 7 Release Notes - 18.07.03

#### 1. Introduction

This document communicates the new features and changes in this release of Colleague 7.

#### 2. About This Release

Sprint Goal: Implement background tasks to manage email logging and one drive checks, whilst reviewing solutions for notifications and GDPR updates.

Also begin the first phase of a project to deliver a panel which will help offer a summarised overview of record data when working within Search Results.

#### 3. New Features

#### 3.1 Admin/User Settings for Summary View

State: Done

Type: Enhancement

User Notes:

**NOTE** - THIS IS THE FIRST PART OF A NEW "SUMMARY VIEW" FEATURE. THE RELEASE FOR THIS PART WILL NOT BE FULLY AVAILABLE UNTIL THE SUMMARY VIEW FEATURE IS COMPLETED AS A WHOLE.

There is a new User Group Permission called "Summary View". When this User Group Permission is set to "Full Access", then a new button in the Admin area labelled "Summary View" will appear:

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Summary View	Full Access	
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Clicking on the "Summary View" button will navigate the user to the "Summary View" page, where the user can define which fields they wish to see on the "Summary View" in Search (to be completed in the near future)

This view is very similar to the "Mandatory Fields" page in Admin. The user can select any available field (including custom fields) for the four entities available on Search (Candidate, Company, Contact and Requirement).



Summary Vi	2W			L?	$\oplus$	?	Simon Batty 👻	[→
P	Ge Back To Admin							
	Entity Candidate	¥						
	Available Fields	Options	Selected Fields					
	Forenames	A	Direct Number					*
	Surname	→	Email Address					
	Direct Number	Add	Test Date Field					
	Direct Fax		Title					
	Mobile Number	L .						
	Email Address							
	Gender	Remove						
	Married							

These settings are at a 'Global' level so every user will see these fields on the Summary View.

However, the User can also define their own set of fields to appear on the Summary View. If the User navigates to 'User Settings', then can then click on 'Summary View'

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Clicking on this, will bring up an almost identical view where the User can define their own set of fields. The only difference between the views is that in this case there is a "Use Default Settings" setting. If this is set to "No", then the fields defined here will appear on the Summary View instead of the fields defined in the Admin area. If this is set to "Yes" then the fields defined in Admin will be used instead (and the 'Available Fields' and 'Selected Fields' UI will disappear)

Summary Vie	ew		
	User Settings 🕨	Email Signature 🕨 📔 Summary View 🐱	
	Summary View		
	Use Default Settings	No	•
	Entity	Candidate	•

#### 3.2 Option to Delete Document From Checklist

State: Done		
Type: Enhancement		

User Notes:

It is now possible to delete a document on a Checklist item. The "Delete Document" button will only appear if your user is allocated to a user group that has 'Full Access' to the "Edit/Download/Delete Documents" permission. When a document is deleted (both from Checklist and Documents), a history is also created logging the event.

#### 4. Bug Fixes



#### 4.1 Error Logs In Email Don't Work

State: Done

Type: Bug

User Notes:

Bugfix and additional safety checks when loading the error page and sending email logs from it.

#### 4.2 GDPR Notification Issue

State: Done

Type: Bug

User Notes:

Additional checks added when processing GDPR Consent notifications to ensure they are only created for the user that sent the notification and cross-system filtering takes place.

The notification dismiss tooltip is now correctly hidden on dismissing the notification.

#### 4.3 Font Is Not Being Retained When Creating Document

State: Done

Type: Bug

User Notes:

Bug fix when creating Word Document (.DOCX) that would see certain fonts become Times New Roman

#### 4.4 Issue Highlighting Images & Assigning Hyperlink

State: Done			
Type: Bug			

User Notes:

It is now possible to assign hyperlinks to images when composing emails (templates, email signatures and documents) in Colleague 7

After inserting an image in the WYSIWYG control, the user can now click on the image to select it and then right click to bring up the context menu and then subsequently select "Link":



This will bring up the "Insert Link" dialog where the Url can be defined

File - Edit - Insert	Insert	link	×	
🗙 🥐 Calibri	Url	https://www.colleaguesoftware.com/		
	Title			
	Target	None	-	
LOIIE		Ok Can	cel	

Click on 'OK' and the image will become a hyperlink.

When the email is sent, then the respondent will be able to click on the image which will then navigate them to the desired Url.



#### 4.5 Numerous Repeated SQL Calls When Generating Email with Multiple Recipients

State: Done

#### Type: Bug

#### User Notes:

Performance improvement when generating an email with multiple recipients.

# Colleague

## **Revision History**

Version	Date	Summary of Changes	Author
1.0	07/08/18	Initial Draft	David Payne