

Colleague⁷

Release Notes

Build: 17.08.01

Colleague Software Ltd

Date Created: 09/08/17

Colleague 7 Release Notes - 17.08.01

1. Introduction

This document communicates the new features and changes in this release of Colleague 7.

2. About This Release

Sprint Goal: Beginning work on the Diary project, enabling features that will allow users to better manage their tasks & diary. Also to continue delivering items from the Admin project and refining the product in line with client demand.

3. New Features

3.1 PBI 16243 - Option to Create Tasks.

State: Work Done

Type: Enhancement

User Notes: There is now the option to create an Outlook Task in Colleague 7, this is available when creating history records, alongside the creation of a Diary entry and/or creating an interview/offer from within a requirement.

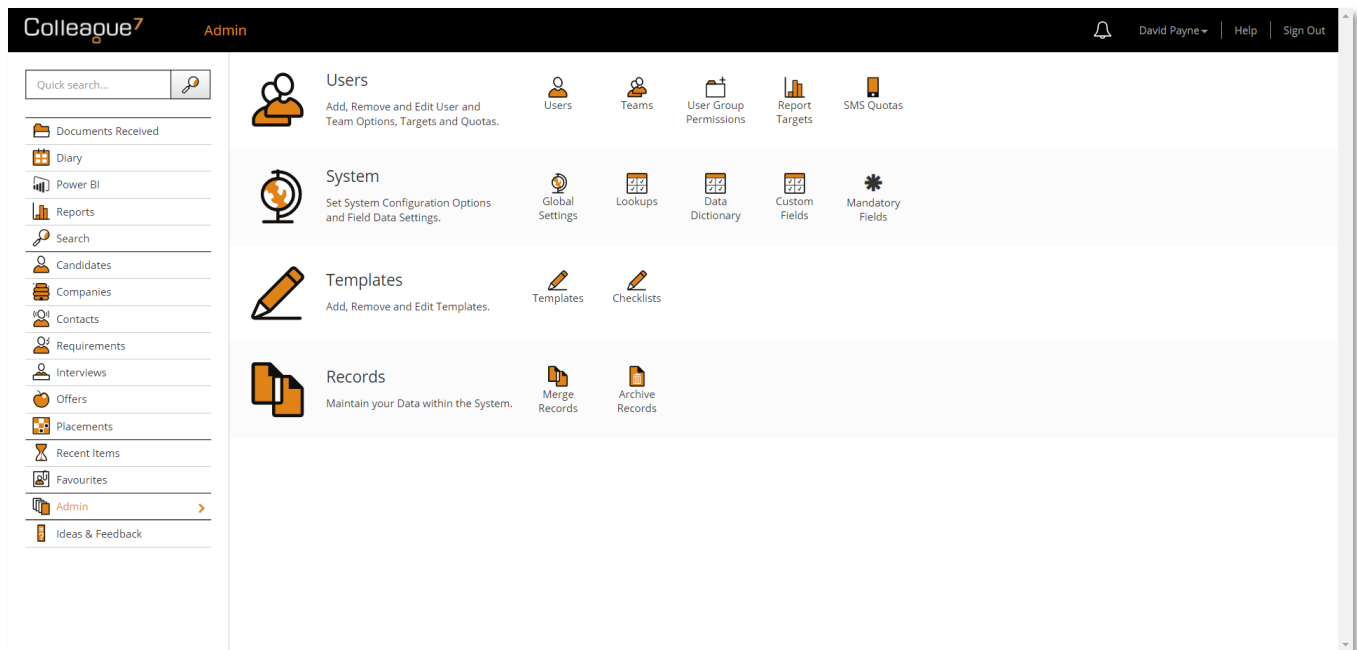
The screenshot displays the Colleague 7 web application interface. At the top, the user is identified as 'David Payne (Candidate: 369)'. The navigation menu includes options like 'Summary', 'Personal', 'History', 'Documents', 'Notes', 'Skills', 'Custom Profile', 'Situation', 'Checklist', 'Spec CVs Sent', and 'Requirements'. A toolbar contains icons for 'Email', 'SMS', 'Create History', 'Create Document', 'Send', 'Show Ownership', 'View more', and 'Hide History'. Below the toolbar, there are 'Save' and 'Cancel' buttons. The main content area is divided into two sections: 'History Details' and 'Task Details'. The 'History Details' section includes fields for 'Date' (8 Aug 2017), 'Time' (16:32), 'Type' (Telephone), 'User' (David Payne), and 'Text Selection'. The 'Task Details' section includes fields for 'Subject' (Test Subject), 'Start Date' (8 Aug 2017), 'Due Date' (8 Aug 2017), 'Priority' (Normal), and 'Reminder' (15 minutes). There are also checkboxes for 'Create Diary' and 'Create Task'.

3.2 PBI 21442 - New Admin Layout.

State: Done

Type: Enhancement

User Notes: The 'Admin' screen now has a landing page where all Admin forms can be accessed. Buttons are hidden and shown based on User Group Permissions and if no buttons are available for a section a message is displayed: Each Admin screen remains the same bar the addition of a 'Back' button and the removal of duplicate Page Titles (there were three, there is now one just in the header).



3.3 PBI 20294 - Show/Hide Options in Admin.

State: Done

Type: Enhancement

User Notes:

On selecting grid items in the following screens there will now be a button present to Show/Hide the item:

- Users - Show/Hide User
- User Group Permissions - Show/Hide Permissions
- SMS Quotas - Show/Hide SMS Quota
- Custom Fields - Show/Hide Custom Field
- Show/Hide Custom Field Group.
- Templates - Show/Hide Template.
- Checklists - Show/Hide Checklist.





3.4 PBI 21644 - Is there a way to process CV Sent without sending the email?

State: Done

Type: Enhancement

User Notes: Users now have the ability to record that a candidate has been sent from to a requirement without actually sending an email. The requirement is updated via the 'Discard & Update' button on the email form.

Send Email

 Send  Preview  Discard  Discard & Update

To... ▾

Cc... ▾

Template Selection

Merge Field Selection

Subject

Inline CV Link

Attachments ▾

4. Bug Fixes

4.1 PBI 20899 - Email - Preview Button Issue.

State: Done

Type: Bug

User Notes: On sending or discarding an Email the Email Preview is now automatically hidden.

4.2 PBI 22024 - Running Search For Requirement(s) from a Candidate > Longlist does nothing.

State: Done

Type: Bug

User Notes:

From a Candidate Records there is an option to Attach the Candidate to Requirements under 'Send -> Search for Requirement(s)' option.

You will then be presented with the Search screen and an Alert.

On selecting some Requirements and pressing the 'Longlist' button you'll get a Loading Overlay: After the Longlisting process has been done you'll get an Alert option.

On clicking 'OK' you will be taken back to the Candidate (see screenshot below), clicking Cancel dismisses the Alert.

Revision History

Version	Date	Summary of Changes	Author
1.0	08/08/17	Initial Draft	David Payne