Colleague7

Release Notes

Build: 17.03.02

Colleague Software Ltd

Date Created: 07/04/17

Colleague 7 Release Notes - 17.03.02

1. Introduction

The document communicates the new features and changes in this release of Colleague 7.

2. About This Release

Sprint Goal: To complete works to provide notifications within the solution for CV links and the ability to attach documents from emails.

3. New Features
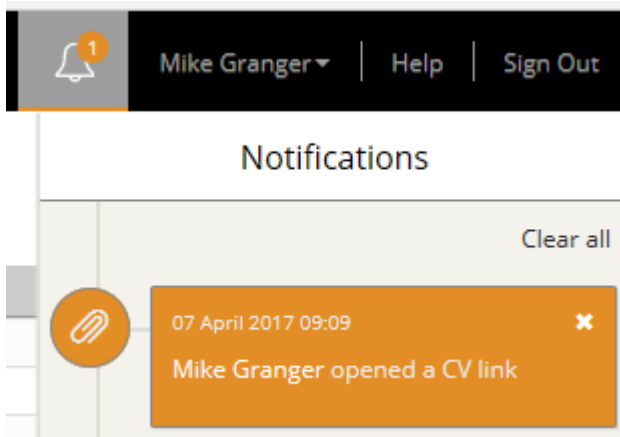
3.1 Notifications panel

There is a new feature which allows a user to be notified of an action. This is accessed via a new icon in the title bar

This initial feature will give you a notification when a CV is sent to a contact as an inline link and the recipient then opens the link, when this happens the icon updates to indicate that there is a new notification.
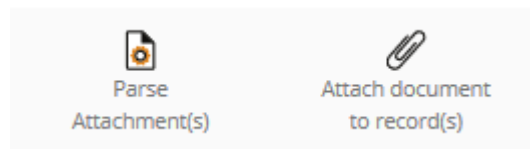

The user can then click the icon to view the notification.

The relevant record is then a link that can be clicked to access the associated record.

3.2 Parsing Documents

From within the 'Documents Received' area, when a user selects an email to process, a check is run to look for any records that match the senders email address, if any are found then an extra option appears:

From here the user can then select the Attach option and select an existing record to attach the document to. If the email has multiple attachments then the user can select the ones to attach with the first one being defaulted. The user has the option to include live requirements and placements associated with the sender – if they are a contact – so the user can attach the document(s) to both the contact and/or an associated record.

3.3 Creating emails and templates

Additional formatting options are available when creating emails and templates as well as a spell check option which is based upon the spell checker from the browser being used:

3.4 Quick Search

This option now includes entity phone numbers.

3.5 Working for us alert

The optional alert on candidates will now include if the candidate has a pending offer or is working in a permanent placement.

3.6 Placements

For permanent placements the placement fee % field has been added to the form as well as to the rate calculator.

3.7 Social Media Links

The Social media links option on all entities is now setup with default options for Facebook and Twitter with the option to search over these sites from this page.

3.8 Offers

This now defaults to show Pending Offers

3.9 Contacts

The contact list within companies will now exclude leavers

Colleague

Revision History

Version	Date	Summary of Changes	Author
1.0	07/04/17	Initial draft.	Mike Granger
1.1	07/04/17	Minor revisions.	David Payne